

Scholarship Policy

Feedzai Women in Science | MSc scholarship program at Técnico

Article 1 **Scope**

1. This policy establishes the rules for the implementation of the “**Feedzai - Women in Science|MSc**” scholarship program (hereinafter, Scholarships) in the academic year 2022/2023, established by the Collaboration Agreement (hereinafter, Agreement) signed between FEEDZAI – CONSULTADORIA E INOVAÇÃO TECNOLÓGICA, S.A. ((hereinafter, FEEDZAI) and Instituto Superior Técnico ((hereinafter, Técnico).
2. The purpose of the Scholarship Program is to support the training of female students at Técnico with recognized merit in the fields of Artificial Intelligence, Architectures and Operating Systems, or Information Systems under the terms of the Agreement and this Policy.

Article 2 **Characterization**

1. The Scholarship Program aims to support the training of students, through 2 annual scholarships worth €5,800.00 (five thousand and eight hundred euros) each.
2. Students who meet the conditions set out in the present Policy can apply for the Scholarship.
3. Applications will be evaluated by the Jury whose constitution and competences are defined in the present Policy.
4. The award decision will be communicated to the candidates by Técnico. In case of award, the student will sign a Scholarship Agreement with Técnico with the rights and duties of both parties.

Article 3 **Grant conditions**

1. The Scholarships are aimed at current and future female Técnico Master's students who meet the following conditions:
 - a. Candidates or students enrolled in a master's program at Técnico in the scientific fields of Artificial Intelligence, Architectures and Operating Systems, or Information Systems.
 - b. Candidates or students who have not benefited from another Scholarship.
2. The Scholarship will only be formalized after enrolment in a master's course in the academic year 2022/23, and if this enrolment does not take place, the scholarship will be awarded to the next candidate in the ranking list.

Article 4 **Deadlines**

The program's procedural phases and respective deadlines are as follows:

Phase	Deadlines
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Reception of applications	July 1 st – August 31 st
Selection of candidates	September 1st to 15th
Communication of results	September 19 th to 22 nd
Signature of the scholarship Agreement	From September 24 th

Article 5 Applications

1. Female students who meet the eligibility requirements set out in this Policy and supported by valid and up-to-date documents can apply for the Scholarship.
2. Applications shall be made within the deadlines identified in article 4.
3. The opening of the call and the results will be published on the Technology Transfer Area website and all applicants will be informed by email, according to the deadlines referred to in article 4.
4. The applications will be evaluated by a Jury whose constitution and competencies are defined in Article 6.
5. The formalization of the application is mandatory by completing the form, available online for this purpose, on the Technology Transfer Area website. The following accompanying documents must also be submitted:
 - a. Resume (Curriculum Vitae);
 - b. Certificate of qualifications;
 - c. Proof of application or enrollment in a study cycle leading to an academic degree (master's, integrated master's); The implementation of the scholarship will only start after registration in an integrated master's degree or in a master's degree for the academic year 2022/23, and the respective submission of proof of enrolment;
 - d. Motivation letter;
 - e. Declaration, under oath, that you do not benefit from any other grant or similar subsidy granted by any other entity;
 - f. Declaration of the candidate, authorizing IST to process their personal data for the purposes of the Scholarship Policy.
6. The information and documents requested are intended to verify the fulfilment of eligibility requirements, taking into account that:
 - a. The student is fully responsible for the veracity and integrity of the information provided and documents submitted, as well as the timeliness of such submission, as required by the principles of trust and good faith.
 - b. Any errors or omissions in the information provided and documents submitted are the sole responsibility of the student.
 - c. Applicants are required, where applicable, to give individual and express consent to the processing of their personal data.
 - d. The consent referred to in the previous paragraph must include the express authorization to allow Técnico to transfer the personal data to FEEDZAI, with the strict purpose and scope of the processing of such data for the purposes of the application deliberation.

7. If the jury so decides, there may be an interview with the ranked students.

Article 6 Jury

1. The Jury of the Scholarship program is composed of 3 elements from Técnico and 3 elements from FEEDZAI, namely: Prof. Mário Figueiredo (IST), Prof^a Beatriz Silva (IST), Prof. Alexandre Bernardino (IST), Dra. Sofia Gomes (FEEDZAI), Dr. Pedro Bizarro (FEEDZAI), and Sara Guerreiro de Sousa (FEEDZAI).
2. The duties of the members of the Jury include in particular:
 - a. Analysis of the applications;
 - b. If necessary, interview with the selected candidates in accordance with the conditions for awarding the Scholarships, defined in this Policy;
 - c. Deciding on:
 - i. the ranking the candidates;
 - ii. not awarding one or more Scholarships;
 - iii. Determining the amounts due to be returned by the scholarships holders and the respective conditions.
3. The Jury deliberations are final and may not be appealed.

Article 7 Payment of the Scholarship

The scholarship is paid by Técnico directly to the students as follows:

1. After providing proof of the fulfilment of the eligibility conditions and after the signature of the Scholarship Agreement, to be made available by Técnico;
2. The scholarship will comprise 2 components, an amount corresponding to the payment of the tuition fee, in the amount of up to €800.00 (eight hundred euros), which will be retained by Técnico, the scholarship holder being discharged from the payment of those fees, and the remainder divided into 10 (ten) monthly payments (from October to July) of €500.00 (five hundred euros) each, i.e. starting at the beginning of the month following the start of the school year;
3. By bank transfer to the student's IBAN account, as stated in the respective Scholarship Agreement that will be signed between Técnico and the student, whose due proof of ownership and bank identification is an integral part of the aforementioned Scholarship Agreement.

Article 8 Termination of the scholarship

1. The following shall constitute grounds for termination of the entitlement to full or partial payment of the scholarship:
 - a. The loss, for any reason, of the status of student in the program for which the Scholarship was awarded;
 - b. The lack of suitability of the student;

- c. Failure to maintain the academic merit.
2. The student is obliged to repay any amounts unduly received and Técnico may use all legal means to effect said payment.
3. Any scholarship holder who does not repay any amounts unduly received within the stipulated period to do so, will be prevented from re-applying for scholarships at Técnico.

Article 9 Mobility students

Students who are awarded a scholarship and who undertake a mobility period within their studies, in the country or abroad, within the scope of legally recognized programs, shall retain the right to receive the scholarship, under the terms of the present Policy, during the mobility period.

Article 10 Obligations of the scholarship beneficiary

The beneficiaries of the scholarship undertake to:

- a) Commit themselves to their studies in order to obtain the desired academic success in the following years;
- b) Sign the Scholarship Agreement with Técnico, listing all rights and duties of both parties.

Article 11 Amendments and omissions

1. Any amendment to this Policy is only valid if it is reduced to writing and signed by the parties, with the express identification of the articles deleted, altered or added.
2. Omissions from this Policy will be analysed jointly by Técnico and FEEDZAI.

Article 12 Validity

The present Scholarship Policy "**Feedzai - Women in Science at IST|MSc**" shall come into force from the date of signature, and will remain valid until July 31st, 2023.

Lisbon, June 27th, 2022